

No.

Non-Teaching

Phone : 26694026

POORNAPRAJNA SAMSHODHANA MANDIRAM
Poornaprajna Vidyapeetha, Katriguppa Main Road, Bangalore-560 028
(Recognised by Govt. of India as Adarsha Shodha Samsthana)

**Application for the post of
OFFICE ASSISTANT**

Passport
size photo
to be
affixed

1. Name in Full : Sri/Smt./Kum.
(in block letters) :
2. Postal Address
(in block letters) :
3. Age and Date of Birth :
4. Father's Name :
5. Whether the candidate belongs to
to Schedule Caste of Schedule tribe
(if so. certificate from a Gazetted
officer not below the rank of mandal
revenue officer should be produced) :
6. Educational and Technical Qualifications :

| Examination passed Degree/Diploma | Class or Division | Aggregate marks | Year of Passing | Subjects taken | Name of the University/Board |
|--------------------------------------|----------------------|--------------------|--------------------|-------------------|---------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| | | | | | |

7. If you have at any time been employment
give details including those of present
employment, if any :

| Description of the post held | Pay | Period | | Full Address of the Office/Institution where employment |
|------------------------------|-----|--------|----|---------------------------------------------------------|
| | | From | To | |
| 1 | 2 | 3 | | 4 |
| | | | | |

8. Mother tongue :

9. Other Indian Languages known :

10. Knowledge of Sanskrit :
(Examination passed, if any)

I hereby declare that the information and particulars given by me in this form are true and correct. I also note that if any of the above statement are incorrect or false or if any material or information or particulars has been suppressed or omitted therefore. I am liable to be disqualified and if appointed, my appointment will be liable to be terminated without notice or compensation in lieu of notice.

Station :

Date :

Signature

INSTRUCTIONS

1. Certified true copies of certification/documents concerning age, educational, technical qualifications and references should be attached to this form (original certificates will be required at the time of interview)
2. Application from Candidates in employment should be sent through their employers, otherwise they have to produce "No Objection Certificate" at the time of Interview.
3. Canvassing in any form or shape will constitute an absolute disqualification.
4. Candidates should be prepared to appear for an interview test on their own expenses at the place appointed on the date and time specified.
5. Applications should be addressed to the Director, Poornaprajna Samshodhana Mandiram, Poornaprajna Vidyapeetha, Katriguppa Main Road, Bangalore-28, by designation only.
6. Incomplete applications and applications received after the last date will be rejected.

D.D.for Rs.250/- in favour of Poornaprajna Samshodhana mandiram, Bangalore to be enclosed.